

## **ASSIGNMENT 01**

**DUE DATE: 22 MAY 2023**

### **PRACTICAL CLASSIFICATION**

Read study units 1-12 and do the examples as instructed at the end of each study unit.

The units will provide you theoretical understanding of the module. Theoretical understanding is the basis of effective subject organisation because you will be able to apply this knowledge in classifying and assigning verbal subject headings to information sources.

Assignment 1 focuses practical classification and has three sections, each with its own instructions. Classify in detail, that is, as specifically as possible and follow all the number building instructions in DDC. Your answer must display the number building process. This enables the lecturer to see where students are experiencing problems. Leave enough space between answers for comments by your lecturer.

### **QUESTION 1: ASSIGNING DEWEY DECIMAL NUMBERS**

#### **Example:**

Teaching classification in the Department of Information Science at the University of South Africa. 025.42071168

020 Library and information sciences

025 Operation of libraries, archives information centres

025.4 Subject analysis and control

025.42 Classification and shelf listing. Add standard subdivision from Table 1

025.420711 Teaching at universities. Add to base number -0711 notation 1-9 from Table 2

025.42071168 South Africa

Assign the most specific notation for each of the subject statements below. Please show the number building process for each subject statement as demonstrated in the above example.

01/1 Bullying and drug abuse in South African high schools: a statistical report

01/2 Biography of Refiloe Jane, Banyana Banyana WAFCON 2022 winner captain

01/3 Christianity in Nigeria during the 1900- 1999

01/4 Diagnosis of amnesia

01/5 Factors influencing price control of minerals in the South African economy

01/6 Principles of financial management for sports managers

- 01/7 Friendship in 18th century Spanish poetry: criticism
- 01/8 Jerusalema: a South African popular song influenced by religion
- 01/9 Library orientation: a manual for Namibian school libraries
- 01/10 Computer intelligence for nursing practitioners in rural areas
- 01/11 National Benchmark Test (NBT): a placement tool in Institutions of higher learning
- 01/12 Translation of English drama into Tshivenda
- 01/13 Study skills for learners with visual impairments in secondary schools
- 01/14 Swahili dictionary of nouns and pronouns
- 01/15 Reproductive behaviour of squirrels
- 01/16 Ethical aspects of the use of nuclear weapons
- 01/17 South African social scientists of the Twentieth Century in pictures
- 01/18 The use of personal computer programmes for data arrangement and processing in printing
- 01/19 Emotional development of preschool girls
- 01/20 World history of Hebrews during the industrial revolution
- 02/21 Traveller's guide to accommodation in Mpumalanga Province
- 02/22 Hawaiian-English, English-Hawaiian dictionary
- 02/23 Bible stories based on the Books of Exodus and Joshua
- 02/24 Seminar on a Mixed Method Research (MMR) approach for emerging research
- 02/25 Design and planning of religious buildings in Ancient China
- 02/26 The use of textbook method in teaching mathematical topics in primary schools
- 02/27 A critical appraisal of oil paintings of lions
- 02/28 A manual on how to design postcards and business cards
- 02/29 Manufacturing of ice cream from milk
- 02/30 An illustrated bird watchers' manual

**TOTAL = (30X5 =150)**

### **Question 2: Subject Determination**

For the following 10 examples, determine the subject represented by the notation. Analyse the notation by referring to DDC and compile a statement which is represented by the notation.

**DO NOT SHOW THE NUMBER BUILDING PROCESS, JUST WRITE OUT THE SUBJECT STATEMENT**

**Example: 070.44961 Medical journalism**

02/1 025.302 85

02/2 599.668 168 096 871 9

02/3 989.516 004 914 11

02/4 782.421 651 44

02/5 419.605 76

02/6 635.659 796 020 8

02/7 305.235 208 995 1

02/8 839.360 108 982 609 04

02/9 203.880 951 2

02/10 746.39003

**(10X10 =100)**

### **Question 3: Main and Added Entries**

Start by studying section 9.3 in the study guide, then pay particular attention to section 9.4 on subject added entries.

Consult the DDC (Volume 1, p xlvii-li) and study paragraphs 5.2 up to 5.10. Paragraph 5.7 is of particular importance since the *rule of application*, the *first-of-two rule*, the *rule-of-three* and the *rule of zero* are explained there. Look at paragraph 9.6 for a discussion of the *first-of-two rule* versus *preference* order. In summary, we can say that added entries are necessary for two or three subjects treated equally in the same work.

For example, in classifying a work titled: *Introduction to animals and plants*, we cannot assign notations for both subjects, namely 590 (Animals) and 580 (Plants).

Bear in mind that we do not classify titles but rather the subject matter. In this case though, the title depicts the subject matter. In order to decide on which of these two (equally correct) notations should be the main entry, we are guided by the principles in Volume 1, in the paragraphs identified above.

Although *Animals* (590) is mentioned first, *Plants* (580) comes first in the schedules. We must apply the first-of-two rule and assign 580 as the main notation.

For the following five (5) examples provide:

- 1 The main notation
- 2 An added entry notation
- 3 An explanation or reason(s) why you have chosen the particular added entry.

**Marks will be deducted for answers without explanations.**

**Example:** *The breeding and training of racehorses*

1. Main entry: 636.12 (4 marks)
2. Added entry: 636.082 (3 marks)
3. Explanation 1: Rule of zero. Avoid a subdivision beginning with zero if there is a choice between 0 and a subdivision beginning with 1-9.

OR

Explanation 2: The note under 636.08 *Specific topics in animal husbandry* instructs us to class subjects with aspects in two or more subdivisions with the number coming last unless other instructions are given. (3 marks)

03/1 Dealing with emotional development of adolescents

03/2 Commercial policies in Nebraska and South Dakota

03/3 Philosophy and theory of videography and photographic images

03/4 Research into the effects of volcanoes and earthquakes on tourism in Italy

03/5 Step by step guide to organic gardening of ornamental plants

**(10X5 =50)**

**TOTAL MARKS: 300**